

**ATTENTION**  
**TENANT COMMISSIONER**  
**ELECTION**

**ALL RESIDENTS OF ALBANY HOUSING AUTHORITY AND  
PARTICIPANTS IN ALBANY HOUSING AUTHORITY’S SECTION 8  
PROGRAM WHO ARE INTERESTED IN SERVING AS A TENANT  
COMMISSIONER**

- The Public Housing Law and Albany Housing Authority’s By-Laws provide that there shall be two “Resident” members of the Board of Commissioners elected by the residents of the Authority and participants in the “Section 8” Rental Assistance Program administered by the Authority.
- Two Tenant Commissioner will be elected to represent the tenants of Albany Housing Authority and Section 8. The nominees with the highest number of votes in each category shall be elected for terms from January 1, 2024, through January 1, 2026. The election will be by secret ballot. The voting will be by mail and ballots must be postmarked by December 15, 2023.

**POSITION DESCRIPTION**

- The Board of Commissioners is the governing body of Albany Housing Authority. Five Commissioners are appointed by the Mayor of the City of Albany and two are elected by the residents.
- The Board of Commissioners acts as a body to oversee the operation of the Authority. It is responsible for setting policy, approving program plans and operating budgets, authorizing expenditures, and approving grants and contracts and all other actions taken for the purposes of functioning as a viable public housing authority. The Board employs the Executive Director who is responsible for the day-to-day operation of the Authority.
- A Tenant Commissioner is expected to attend twelve regular monthly meetings together with occasional “Special Meetings” and committee meetings as determined by the Board.

**QUALIFIED CANDIDATES**

To qualify as a candidate:

- A resident must be (a) approved for residency, (b) eighteen years of age on the day of the election and (c) have been a resident of Albany Housing Authority for at least (60) days prior to the day of the election.

- A recipient of “Section 8” Rental Assistance Payments must be: (a) approved for residency, (b) are eighteen years of age on the day of the election and (c) have been a recipient of “Section 8” Rental Assistance Payments administered by Albany Housing Authority for at least thirty (60) days prior to the day of the election.
- A resident or recipient of “Section 8” Rental Assistance Payments must be in good standing to qualify as a candidate.

**HOW TO BECOME A CANDIDATE-** A candidate for Resident Commissioner must file in the Manager’s Office of any of the developments or with the Section 8 Department at least thirty (30) days prior to the election, a petition requesting to have the candidate’s name placed upon the ballot which has been signed by a minimum of fifty (50) eligible voters.

- The petitions should be on a form which will be supplied in every Manager’s office and at the Section 8 Department at least thirty (30) days prior to the Election Day or on a form that is a reasonable copy thereof.
- All of the signatures on petitions must be witnessed and the signatures are subject to verification by members of the staff of the Authority.
- All candidates on whose behalf petitions are filed shall file in the main office of the Authority a written Candidate Statement indicating:
  - The Candidate’s Name, Address, Telephone Number, and email address
  - That he or she will serve, if elected.
  - The candidate’s experience which he or she believes will make them an effective commissioner.
  - The Candidate’s objectives and goals in serving as a commissioner.

**Candidates must file the Petitions and Consents with any Development Manager or with the Main Office Reception Desk at 200 South Pearl Street No later than 4:00 P.M. November 2 2023.**

# TENANT COMMISSIONER ELECTION

## IMPORTANT DATES

Petitions available at Development Offices

- **October 2, 2023**

Deadline to file Petitions and Candidate Statements with a Development Manager or at the Main Office Reception Desk, 200 South Pearl Street

- **November 2, 2023**

\*Candidates Meeting (**Must attend one**)

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|--|------------------|-------|
| • Townsend (45 Central Avenue)           | October 18, 2023 | 1-2pm |
| • Westview (680 Central Avenue)          | October 18, 2023 | 3-4pm |
| • Ida Yarbrough (280 North Pearl Street) | October 20, 2023 | 5-6pm |

Ballots to be mailed to all eligible voters by  
Sample Ballots will be posted in Development Offices

- **November 15, 2023**

**Mandatory Meet the Candidates Night**

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|--|-------------------|----------|
| • Main Office (200 South Pearl Street) | November 16, 2023 | 6-7:30pm |
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All marked ballots must be postmarked by

- **December 15, 2023**

Ballots will be opened, counted and results announced at

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|--|-------------------|-----|
| • Ida Yarbrough (280 North Pearl Street) | December 27, 2023 | 2pm |
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Winning Candidates will take Office

- **January 2, 2024**