

**AGENDA**

**ALBANY HOUSING AUTHORITY  
BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING  
Tuesday, August 11, 2015 at 2:30 P.M.  
200 South Pearl Street  
Board Room**

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**1. Roll Call**

**Present**

**Absent**

Michael Whalen

Father James Lefebvre

Kelly Kimbrough

Linda Mallory Mitchell

Mark Bob-Semple

Melvena Jenkins

Agnes Jackson

**2. Community Forum**

**3. Reading and approval of the minutes of the previous meeting held July 14, 2015.**

**4. Action Calendar**

**08-15-26 Authorization to enter into a 36 month Fair Market Value Lease with the low bidder - Repeat Business (Ricoh and US Bank) \$2,543.12 / Mo for the leasing of new copiers equipment authority wide. Procurement netted AHA a monthly payment savings of \$174.00/mo. replacing 3 year old equipment. New equipment brings increased capacity, additional color capability and speed. 2<sup>nd</sup> Low Bidder – National Business Systems: \$2,657.47 / Mo; 3<sup>rd</sup> Low Bidder – Eastern: \$3,332.19**

**08-15-27 Approval to award term Contract for Indefinite Quantity Consulting Engineering Services for Strategic and Engineering Support on Energy Efficiency Projects at all AHA Sites to one of the two most advantageous and responsive proposers, L & S Energy Services, Inc. for up to \$50,000.00 with an initial contract period of two (2) years with up to three (3) additional one year renewals. Pursuant to a competitive procurement process, this firm was selected for award on the basis of their strength with NYSERDA programs and local knowledge. Of the four firms submitting, a second firm was also chosen for award. The other responders were C.J. Brown Energy, P.C. and Wildan.**

**08-15-28 Approval to award term Contract for Indefinite Quantity Consulting Engineering Services for Strategic and Engineering Support on Energy Efficiency Projects at all AHA Sites to the second of the two most advantageous and responsive proposers, Facilities Strategies Group LLC. for up to**

**\$50,000.00 with an initial contract period of two (2) years with up to three (3) additional one year renewals. Pursuant to a competitive procurement process, this firm was selected for award on the basis of their strength with HUD Energy Performance programs and policy and their knowledge of finance for energy improvements and their integration into Federal and State programs.**

**08-15-29 Approval pursuant to a competitive procurement process, to allow the Contracting Officer to select Stratford Capital as the equity investor for the Ida Yarbrough Homes Redevelopment project. Of the five Letters of Interest (LOI) received, Stratford Capital's was unanimously ranked highest by members of the evaluation panel for its credit pricing, equity and developer fee pay-in schedules, and terms.**

**08-15-30 Approval that all units under management by Albany Housing Authority will be designated "smoke free" in accordance with the standards set forth under Section 7.16 Smoke Free Building of the Enterprise Green Communities Criteria of 2011 effective January 1, 2016. Specifically, implement and enforce a no-smoking policy in all common and individual living areas, and with a 25-foot perimeter around the exterior of all residential projects. The lease language shall prohibit smoking in these locations and specify that it is a violation of the lease to smoke. The no-smoking restriction applies to all owners, tenants, guests, and service persons.**

**5. Reports of Committees**

**6. Unfinished Business**

a. Discussion / establishment of committees

**7. New Business**

**8. Report of the Executive Secretary**

**A. Monthly Management Report**

**B. Monthly Financial Report (Deputy Director)**

**C. Personnel Report**

**D. Items for Advisement and Discussion**

▪ **Bank Balance as of 08/08/2015**

**9. Adjournment –**

**NEXT MEETING:**

**Tuesday, September 15, 2015 @ 2:30 p.m.  
200 South Pearl Street, Albany, New York 12202**