

AGENDA
ALBANY HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING
MONDAY, February 10TH, 2014 at 2:30 P.M.
200 South Pearl Street

1. **Roll Call.**
2. **Community Forum**
3. **Reading and approval of the minutes of the previous meeting held January 6, 2013**
4. **Action Calendar**

02-14-04 Approval to award Commercial Real Estate Services Contract to NAI Platform, Inc. of Albany, NY. NAI Platform will represent AHA in the leasing of vacant office space located at 200 S. Pearl St. Albany, NY.

Procurement analysis determined that NAI Platform, Inc. delivered the Overall Best Value to AHA. All submitted commissions/fees were at the industry standard of 6% of total lease amount

Additional Commercial Real Estate Brokerage Firms reviewed were:

- Trinity Realty Group, Albany, NY
- TL Metzger, Albany NY

02-14-05 Approval to award 2 contracts for competitive data Service RFP #0025-C-13-010 to the following vendors based upon Best Value to the AHA. Not all remote office connections were serviceable by both vendors therefore the vendor that provided the best price and met the specified upload and download speed were selected. These vendors provide high speed data and internet connectivity for services to our Central and remote offices. As a result of this competitive procurement we realized a 12% overall reduction in cost.

Company	Location	Amount of Annual Service
First Light	Albany NY	\$20,700.00
Time Warner Cable	Albany, NY	\$16,679.00

(Contract Term: 1 year contract with 2 consecutive, 1 year options to renew with mutual consent)

02-14-06 Approval to award Ida Yarbrough High Rise Contract #05H-2012-17a Ida Yarbrough Homes HR for Generator and Automatic Transfer Switch Replacement to the low bidder DLC Electric, LLC for \$189,495.00. 2nd Bid: Stilsing Electric, Inc.: \$189,700.00. 3rd Bid: M. Sher & Son, Inc.: \$197,300.00. 4th Bid: Ambrose Electric: \$199,200.00. 5th Bid: McBain Electric: \$216,907.00. 6th Bid: Harold R. Clune, Inc.: \$223,200.00.

02-14-07 Authorization for the Executive Director to approve staff training that he deems necessary and appropriate to maintain a skilled and knowledgeable workforce for the day to day operation of the Authority without prior approval of the Board, but subject to regular reports, per attached policy.

02-14-08 Approval to adopt the smoke-free housing policy, which applies to all residential properties owned or managed by Albany Housing Authority or any affiliated entities. (Policy Attached)

5. Reports of Committees

6. Unfinished Business

7. New Business:

8. Bills and Communications

9. Report of the Executive Secretary

A. Monthly Management Report

B. Monthly Financial Report (Deputy Director)

C. Items for Advisement and Discussion

▪ **Bank Balance as of 02/05/14**

10. Adjournment –

NEXT MEETING:

Monday, March 10th, 2014 @ 2:30 p.m.

200 South Pearl Street, Albany, New York 12202