

## AGENDA

**ALBANY HOUSING AUTHORITY  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
Tuesday, October 11, 2016 at 3:00 P.M.  
200 South Pearl Street  
Board Room**

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1. Roll Call

Present                      Absent

Michael Whalen  
Father James Lefebvre  
  
Kelly Kimbrough  
Linda Mallory Mitchell  
  
Mark Bobb-Semple  
Melvenia Jenkins  
Mary Ann Hines

2. Community Forum

3. Reading and approval of the minutes of the previous meeting held September 13, 2016

4. Action Calendar

**09-16-46** RESOLVED, that Authorization to enter into an agreement to Purchase property known as 25 Warren Street from Victory Christian Church for \$225,000 and to execute other documents, necessary to implement the purchase, including an MOU with the City in connection with an application for Restore NY Funds and commitment by ACDA to provide \$135,000 in relation to the project. Final documents shall be subject to approval by the Executive Director and General Counsel. (RATIFY).

**10-16-47** Authorization to award Contract #03-2016-10 Storefront Window Glass Replacement at NY 9-3 HR 20 Rensselaer, 200, 220 and 230 Green Street to the lowest responsible bidder: Robinson Hall Architectural Products, Inc. (Schenectady, NY) in the amount of \$30,355.00  
**2<sup>nd</sup> Bidder:** Amazin Glass (Albany, NY), \$39,570  
**3<sup>rd</sup> Bidder** (*Dave's Glass – Delmar, NY declined to submit bid based on work in progress, however based on prior pricing submitted amount would be \$34,520*)  
**4<sup>th</sup> company solicited:** Advance Glass (Watervliet, NY) *declined to submit bid*

**10-16-48** Approval to issue Purchase Order to Stants Combustion Associates, Inc (boiler service contractor for Lincoln Park Homes) to re-tube the Unilux boiler per proposal dated October 7, 2016 in an amount not to exceed \$61,900.00

**10-16-49** Approval to write-off tenant balances covering the 2<sup>nd</sup> quarter of 2016 in the amount of \$54,264.49.

Capital Woods	\$	4,023.30
South End III	\$	266.00
Ezra Prentice	\$	7,822.22
North Albany	\$	4,906.09
Nutgrove	\$	873.20
Creighton Storey	\$	3,823.25
Federal Properties	\$	32,550.43
<b>Total write off</b>	<b>\$</b>	<b>54,264.49</b>

- 5 Reports of Committees
- 6 Unfinished Business
- 7 New Business
8. Report of the Executive Secretary
  - A. Monthly Management Report
  - B. Monthly Financial Report
  - C. Personnel Report
  - D. Items for Advisement and Discussion
- 9 Adjournment

**NEXT MEETING:**  
Tuesday, November 8, 2016 @ 3:00 p.m.  
200 South Pearl Street, Albany, New York 12202