

Minutes
ALBANY HOUSING AUTHORITY
BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING
Tuesday, June 13, 2017 at 3:00 P.M.
200 South Pearl Street
Board Room

1. Roll Call

Present

Absent

Michael Whalen
Father James Lefebvre
Mary Ann Hines

Kelly Kimbrough
Linda Mallory Mitchell
Mark Bobb-Semple
Melvena Jenkins

The meeting was called to order at 3:23pm by Vice Chair. Four Commissioners were present, constituting a quorum.

Staff: Steven T. Longo, Executive Director; Andréa West, Confidential Personnel Administrator; Di Ma, Associate Counsel.

Others: None

2. Community Forum: None

3. Reading and approval of the minutes of the previous meeting held May 9, 2017

Motioned by Commissioner Bobb-Semple
Second by Commissioner Mitchell
All agreed.
The minutes were approved.

4. Action Calendar

Mr. Longo read each Resolution and provided explanation.

06-17-21

Approval to operate the 2017 Summer Food Program which serves approximately 25,860 Breakfasts (\$1.82 per meal) and 24,915 lunches (\$2.94 each) to youth participants during the summer months. This program is funded by a grant from the United States Department of Agriculture. Covered costs are food costs and seasonal payroll. AHA attempts to run the program on a break-even basis. The program runs from June 26, 2017 – August 25, 2017.

Motion to approve by Commissioner Jenkins
Second by Commissioner Bobb-Semple
In favor: All
Opposed: None
The Resolution was approved.

06-17-22 Approval to enter into a contract with Albany Police Athletic League to operate a 5 week (6 week summer camp depending on additional funding) for youth who reside at various AHA developments in the North areas of Albany as well as youth from properties in the South End subject to such reasonable accounting requirements as management may deem appropriate. AHA's contribution will not exceed \$20,000.

Motion to approve by Commissioner Bobb-Semple
Second by Commissioner Mitchell
In favor: All
Opposed: None
The Resolution was approved.

06-17-23 Approval to lease a vehicle for the Executive Director to replace expiring lease of 2014 Ford Escape at or less than current payment of \$311.00.

Motion to approve by Commissioner Jenkins
Second by Commissioner Bobb-Semple
In favor: All
Opposed: None
The Resolution was approved.

06-17-24 Approval of the 07/01/17 - 06/30/18 Federal Program budget.

Motion to approve by Commissioner Bobb-Semple
Second by Commissioner Mitchell
In favor: All
Opposed: None
The Resolution was approved.

06-17-25 Approval of the 07/01/17 - 06/30/18 budgets for Patroon Street Apartments Housing Development Fund Corp. and Lark Drive Associates L.P. both of which are wholly owned subsidiaries of AHA. (*Changing fiscal year date for Lark Drive due to change in ownership.*)

Motion to approve by Commissioner Mitchell
Second by Commissioner Bobb-Semple
In favor: All
Opposed: None
The Resolution was approved.

06-17-26 Approval be granted for the Albany Housing Authority to write-off collection loss in the amount of **\$34,106.32**.

Ezra Prentice Homes	\$196.60
Swan Street Mixed	\$483.81
North Albany	\$1,797.57
Creighton Storey	\$273.71
Patroon	\$386.13
Federal Properties	\$30,968.50
Total	\$34,106.32
<i>Total Fraud</i>	<i>\$5,735.00</i>
<i>Total Damages/VAPC</i>	<i>\$1,635.00</i>

Motion to approve by Commissioner Bobb-Semple
Second by Commissioner Mitchell
In favor: All
Opposed: None
The Resolution was approved.

5. Reports of Committees: None
6. Unfinished Business: None
7. New Business: None
8. Report of the Executive Secretary

A. Monthly Management Report

Mr. Longo reported that:

- AHA had HCR team meeting yesterday for Ida Yarbrough Phase 2. There is no director of development but the search is almost over.
- AHA is re-facing 30 buildings on South End. They were pulled out for lead paint but became available today.
- The door project at Whalen is underway.
- The driveway project at Corning is being fixed by the contractor.
- Ida Yarbrough Phase 1 is 62% complete. AHA has a majority of the contingency left. The \$1m GIPP grant for green roofs work started. Architect designed a modern take on historic buildings by switching up textures and using Benjamin Moore paints like Lavender Lipstick. AHA will be transferring units starting August until end of the year. AHA would like change order for solar panels.

B. Monthly Financial Report: None

C. Personnel Report: None

D. Items for Advisement and Discussion

- Bank Balance as of 6/7/2017

9. Adjournment –

There being no further business, Commissioner Bobb-Semple moved to adjourn, second by Commissioner Mitchell. All agreed and the Vice Chair declared the meeting adjourned at 3:51pm.

NEXT MEETING:

Tuesday, July 11, 2017 @ 3:00 p.m.
200 South Pearl Street, Albany, New York 12202