

AGENDA

**ALBANY HOUSING AUTHORITY
BOARD OF COMMISSIONERS ORGANIZATIONAL MEETING
Tuesday, April 18, 2017 at 3:00 P.M.
200 South Pearl Street
Board Room**

1. Roll Call

Present Absent

Michael Whalen
Father James Lefebvre
Kelly Kimbrough
Linda Mallory Mitchell
Mark Bobb-Semple
Melvena Jenkins
Mary Ann Hines

2. Community Forum

3. Reading and approval of the minutes of the previous meeting held February 14, 2017

4. Action Calendar

04-17-09 Approval for Albany Housing Authority to lease for a period of thirty-six (36) months with TCF Equipment Finance, a division of TCF National Bank, two (2) pre-owned Toro Groundmaster 360 Traction Units together with all attachments and accessories thereto, (2 *Snow Throwers*, 2 *Brooms* and 2 *Plows*) for a monthly payment of \$3,099.24 with the total cost of \$105,993.03. Procurement off NYS contract PC66756. **RATIFY**

04-17-10 Approval to submit 2017-18 Annual Plan to the U.S. Department of Housing and Urban Development. **RATIFY**

04-17-11 Annual Audit Report from Mike Maurice, CPA
Polcari & Company; *partner*

04-17-12 Approval to revise federal budgets for expected decrease in operating Subsidy.

04-17-13 Authorization for AHA to enter into negotiations with a partnership including Community 2.0 and Catholic Charities of the Diocese of Albany with the intent to develop a sustainable agricultural indoor vertical farm in currently unoccupied space totaling approximately 17,500 sq. ft. located on floors 5-12 of the East wing within 230 Green Street. This proposal was procured through a Request for Qualifications for a Development Partner for Adaptive Re-Use of a Portion of 230 Green Street which was publicly issued March 17, 2017 and advertised in accordance with AHA's Procurement Policy. This was the only Response received; it was reviewed by a team of evaluators and was determined to be responsive. Approval of the AHA Board of Commissioners will be required to enter into an MOU or contract that may result from negotiations.

- 04-17-14** Authorization for AHA to enter into a lease with Muammer Saeed to operate a convenience store at 260 N Pearl Street. Mr. Saeed has operated a convenience store in this location for the past six years. That lease expired and Mr. Saeed submitted a proposal to continue operating the store in response to a Request for Proposals #2905-C-17-003 which was publicly issued and advertised in accordance with AHA's Procurement Policy. Mr. Saeed's was the only Response received. Terms of the lease will be in accordance with the RFP and Mr. Saeed's Proposal which was evaluated by a team and found to be acceptable. The lease will be for an initial term of 3 years with options to renew for 2 additional terms of one year each.
- 04-17-15** Authorization to award 2017 Sewer and Drain Maintenance contract to S.A.W. Plumbing and Drain , Inc., Cohoes, NY in accordance with their Proposal in response to Request For Proposals #0025-C-17-002 which was publicly issued and advertised in accordance with AHA's Procurement Policy. Taub Heating & Plumbing submitted the only other Proposal. The pricing of the two proposals were very similar and AHA's team of Evaluators scored the S.A.W. proposal the higher of the two. The contract will be for an initial period of 1 year with the option, at AHA's discretion, of 4 additional one-year periods.
- 04-17-16** Approval for Albany Housing Authority to proceed with plans to rename 230 Green Street after George Marbley, who was instrumental in bringing fundamental change and fairness to Albany Housing. Mr. Marbley successfully lobbied Albany City Hall for much needed reforms and took his campaign to Washington; which brought millions of dollars of federal aid to the revitalization of what is now known as Steamboat Square.
- 04-17-17** Authorization be granted to the Albany Housing Authority to enter into a contract with the Boys and Girls Club of Albany for an amount not to exceed \$26,000 to operate a five (5) week summer camp at the Kids Improvement District Field house for residents of Robert Whalen, and Capital Woods, Ida Yarbrough and neighborhood children. This will include Computer Literacy, Performing Arts and Sports for a blend of academic and recreational activities.

5. Reports of Committees
6. Unfinished Business
7. New Business
8. Report of the Executive Secretary
 - A. Monthly Management Report
 - B. Monthly Financial Report
 - C. Personnel Report
 - D. Items for Advisement and Discussion
 - Bank Balance as of 4/8/2017
9. Adjournment –

NEXT MEETING:

Tuesday, May 9, 2017 @ 3:00 p.m.
200 South Pearl Street, Albany, New York 12202